STC claim checklist

What the Clean Energy Regulator asks for on a solar panel, battery or hot water job of up to 100 kW. One copy per job. Most of the photos, serial numbers and signatures are captured in the BridgeSelect app on install day.

System owner _____ Install address _____

Install date _____ Create STCs by (install + 12 months) _____

Before the install

- ☐ Panels, inverter and battery are on the Clean Energy Council's lists, and commissioned before their listed expiry.
- ☐ Designer and installer accredited by Solar Accreditation Australia. Battery: installer has battery endorsement.
- ☐ The accredited installer holds the electrical licence the state requires, and will complete or supervise the work.
- ☐ More than one installer? Tell the regulator before the install.
- ☐ Battery: no earlier battery claim at this address. If grid connected, capable of joining a virtual power plant.
- ☐ The assignment form names the agent you have a contract with. On a job for us, that is GetSolar Pty Ltd.

On site

Every photo needs its time, date and location data from the site. No going back later to take them.

- ☐ Installer's face on site at each of the 3 stages: job setup, mid-installation, testing and commissioning.
- ☐ Panel or battery serial numbers, photographed on the product and matching the numbers listed on the claim.
- ☐ Inverter serial number, photographed on the product and matching the number listed on the claim.
- ☐ Battery: the critical labelling and signage.

Signed documents

All completed and signed before the claim goes in.

- ☐ STC assignment form: signed and dated by the system owner or someone legally entitled to sign, with a witness and the financial incentive stated. Battery with panels: separate forms, or one that says it covers both.
- ☐ Panels: written compliance statement from the designer and installer, and written statement from the retailer.
- ☐ Battery: its own compliance statement from the designer and installer, and its own statement from the retailer.
- ☐ Certificate of electrical safety from the licensed electrician. WA also needs a Notice of Completion.

Heat pump or solar water heater

These need less. Instead of everything above:

- ☐ The brand and model are on the regulator's register of solar water heaters.
- ☐ STC assignment form.
- ☐ Certificate of compliance, or its equivalent, from the installer.
- ☐ Invoice from the installer, or a date-stamped photo of the unit.
- ☐ Solar water heater over 700 L: a system owner statutory declaration and a system size statutory declaration.

Before you submit

- ☐ Names, addresses, dates and serial numbers agree across every document.
- ☐ GST: a GST-registered business owner gives a tax invoice. A homeowner's assignment has no GST.
- ☐ Panels and a battery installed together: a separate claim for each, panels first.
- ☐ Keep copies. The regulator can ask for them up to 5 years after the STCs are created, even on an approved claim.

STC Trader by Get Solar | GetSolar Pty Ltd, ABN 13 651 267 828 | stctrader.com.au | 0435 166 168 | hello@getsolar.cloud

Checked 5 November 2026 against Clean Energy Regulator (cer.gov.au): Create small-scale technology certificates (updated 2 November 2026), Registered agents (updated 29 October 2026), Solar PV and solar battery retailers (updated 29 October 2026), Solar installers and designers (updated 30 October 2026), Solar batteries (updated 29 October 2026), Register of solar water heaters (updated 10 August 2026). ATO: GST and the Small-scale Renewable Energy Scheme (updated 11 December 2025). Rules change, so check the regulator's site. General information only, not legal or tax advice. Over 100 kW has its own rules: stctrader.com.au/mid-scale-solar-stcs/. Latest copy of this page: stctrader.com.au/sell-stcs/#checklist.